

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 SEPTEMBER 14, 2020  
 REGULAR SESSION 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time:**

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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**BOARD PRESIDENT’S REPORT: DR SCOTT SWABB**

A. Welcome

**This meeting will be broadcasted. Meeting will be virtual during the State Emergency as recognized on the April 20, 2020 board meeting if needed.**

B. Review of Agenda

**ADOPTION OF THE AGENDA**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**APPROVAL OF MINUTES**

A. August 10, 2020 - Regular Meeting

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**ADMINISTRATIVE REPORTS**

- A. Mr. Joe Hurst, Superintendent
  - Vestibules
  - First week of school

- B. Mrs. Michelle Lavey, Elementary Principal -
- C. Mr. Matt Triplett, Secondary Principal -
- D. Mr. Bob Daugherty, Assistant Principal -
- E. Mrs. Chloe Thompson, Athletic Director/Transportation Director -
- F. Mrs. Maria Brewer, Upper Valley CC update -
- G. Mrs. Carla Surber, Treasurer -

## **PUBLIC PARTICIPATION**

### **FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 18). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – August 2020
2. Check Register – August 2020
3. Then & Now certification of bills that were obligated by employees of the district:
  - Sign Crafters, Inc., Encumbered 0, Payable \$380.00
  - Hudl, Encumbered 0, Payable \$1,099.00
  - United State Postal Service, Encumbered 0, Payable \$15.50
  - Scholastic, Inc, Encumbered 0, Payable \$38.15
  - New Creation Counseling Center, Encumbered 0, Payable \$3,394.00
  - McGraw Hill LLC, Encumbered 0, Payable \$210.59
  - Four Star, Encumbered 168.30, Payable \$374.50
  - Special Design Products Inc, Encumbered 1,403.04, Payable \$1,558.04
  - Bradford Schools, Encumbered 0, Payable \$37.25
4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month:
  - Recommend repayment of the athletic advance in the amount of \$20,000.00. This is to repay per resolution #052-2020. On August 10, 2020, a transfer was made in the amount of \$20,000.00 to offset the original advance.
  - Advance from 001 General Fund into CRF 510-9021 the amount of \$21,893.00.
  - Advance from 001 General Fund into BroadbandOhio Connectivity Grant 510-9223 the amount of \$6,670.46.
  - Advance from 001 General Fund into Title I 572-9021 the amount of \$25,000.00.
  - Advance from 001 General Fund into Comprehensive Reading 599-9121 the amount of \$50,000.00.
  - Advance from 001 General Fund into Rural Educational Achievement Program (REAP) 599-9921 the amount of \$20,000.00.

6. Recommend the creation of a new fund 510 Corona Relief Fund
7. Recommend the acceptance of Fund 572, Expanding the Opportunities For Each Child Noncompetitive Grant in the amount of 2,148.88.
8. Recommend the approval of a donation from Rogers Grain, Inc of \$115.00 to sponsor website to be used for FFA fruit sale.
9. Recommend approval of REAP (Rural Educational Achievement Program) Grant in the amount of \$34,530.00.
10. Recommend approval of the Comprehensive Literacy State Development Subgrant in the amount of \$ 208,270.00 to be shared with Milton Union and Northridge School Districts.
11. Recommend approval of donation from Darke County School Nurses, Darke County General Health District, Midmark & Wayne Healthcare Foundation for the following:
  - Non Contact forehead thermometers for District
  - Digital thermometers one for every family in District
  - Checklist for every family in District identifying COVID symptoms.
12. Recommend approval of donation from Buckeye Insurance Company of a \$100.00 Amazon gift card, sanitation wipes, several individual hand sanitizers, and a bottle of hand sanitizer.
13. Recommend approval of donation for school supplies from the following groups/organizations:
  - Darke County United Way
  - Leis Realty
  - Buckeye Insurance/Arcanum
  - Pastor Louis Reindel
  - Bradford Summer Lunch Program
14. Recommend approval of the June 30, 2020, General Purpose External Financial Statement. It was filed for the school district with the Auditor of State Office through the Hinkle Report. The school district will advertise this document upon approval.
15. Recommend approval for front office petty cash in the amount of \$50.00.
16. Approval of the following funds for the 2020-2021 school year:
  - 510-9021 - CRF (Coronavirus Relief Fund) for rural and small town school district grant in the amount of \$21,893.00 as accepted on August 10, 2020.
  - 510-9223 - BroadbandOhio Connectivity Grant in the amount of \$6,670.46 to be used for portable hotspots and outdoor access points.
  - 599-9121 - Comprehensive Literacy State Development Grant
  - 599-9821 - Rural Education Achievement Program

17. Recommend that the Board of Education approve the Procurement Procedures and the Technical Evaluation of Proposals Document in accordance with Uniform Guidance which will supercede all previous procurement documents approved administratively or by the Board of Education and will be the standard for the district for the 2020-2021 school year and all subsequent years.

**18. Adoption of pickup**

Be it resolved, effective August 1, 2020, the Bradford Exempted Village School District agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Superintendent to STRS Ohio. Bradford Exempted Village School District is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Bradford Exempted Village School District in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

Employees in the Superintendent group may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Bradford Board of Education and paid to STRS Ohio.

In addition, an adoption of pickup will be filed with previous contracts under this group beginning with July 1, 2013.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**OLD BUSINESS**

**NEW BUSINESS**

*Consent Items (items 1 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Classified Personnel - One (1) Year Substitute Contract for the 2020-2021 school year:  
 Kristi Curtis - Substitute Nurse  
 Katelyn Gade - Substitute Nurse
2. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Wanda Roberts - Remote Learning Supervisor for K-5  
Crystal Yingst - Remote Learning Supervisor for 6-12  
Tabatha Canan - Ticket Taker  
Cully Canan - Ticket Taker  
Athena Beachler - Ticket Taker  
Gareth Beachler - Ticket Taker  
Amy Gade - Ticket Taker  
Rita Leis - Ticket Taker  
Karen Gehret - Ticket Taker  
Sally Brewer - Clock Operator  
Bobby Barhorst - Clock Operator  
Gareth Beachler - Volunteer Assistant Cross Country Coach  
Michael Benanzer - 7th Grade Girls Basketball Coach

3. Classified Personnel - One (1) Year Contract for the 2020-2021 school year:
  - Nicola Huff - Bus Aide
  - Bethany Clark - Bus Aide
4. Recommend approval for tuition reimbursement for Sara Timmerman in the amount of \$450.00 for 3 Semester Credit Hours.
  - EDA 611 - Assessment of Instruction For School Improvement
5. Recommend approval for tuition reimbursement for Jana Berning in the amount of \$1,350.00 for 9 credit/semester hours:
  - EDFI 6410 - Statistics in Education
  - EDTL 6270 - Technology Reading Instruction
  - EDTL 6440 Seminar in Literacy Research
6. Recommend approval for Food Procurement Contract with addendum to Child and Adult Care Food Program.
7. Recommend creation of additional hours in the school clinic for the days that our nurse is not able to work (each Wednesday 7:45 am - 2:45 pm).
8. Recommend approval based on the Bradford Public Library Board of Trustees, at their meeting, voted to recommend that the Bradford Board of Education appoint Jean Karnehm to a 7-year term as trustee beginning January 1, 2021 until December 31, 2027, Rosemary Mohler be appointed as trustee beginning October 1, 2020, and continue until December 31, 2021, and Chuck Petty be appointed as trustee beginning October 1, 2020, and continue until December 31, 2024.
9. Recommend approval of up to 1 additional hour for the newly-hired bus aide(s) as needed. (Up to 2 total hours possible)
10. Recommend approval of the following assignments for Title IX positions:
  - Coordinator - Chloe Thompson
  - Decision Makers - Matt Triplett & Joe Hurst (appellant)
  - Investigators - Michelle Lavey & Bob Daugherty
11. Recommend the articulation agreements with applicable universities offering college credit plus to district students.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

END OF CONSENT AGENDA

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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FIRST READING FOR THE FOLLOWING NEOLA POLICY:

**Policy**

po2266 - Title IX

ag2266 - Title IX

SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICY:

Superintendent recommends the second reading and acceptance of Neola Policy Update OTES-2.0 transition (Note - this policy was passed with an emergency vote at the last meeting and therefore does not need an additional vote):

**Policy**

po3220 - OTES 2.0 transition

ENTER EXECUTIVE SESSION (IF NECESSARY)

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

\_\_\_\_\_ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

\_\_\_\_\_ (G) (6) Specialized details of security arrangements

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**ENTER EXECUTIVE SESSION at:** \_\_\_\_\_

**EXIT EXECUTIVE SESSION at:** \_\_\_\_\_

- 12. Recommend approval of the Memorandum of Understanding with the Bradford Education Association outlining the timeline for communicating changes to the teachers' working conditions.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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Time \_\_\_\_\_